Brandon M. Lovett, *City Manager*

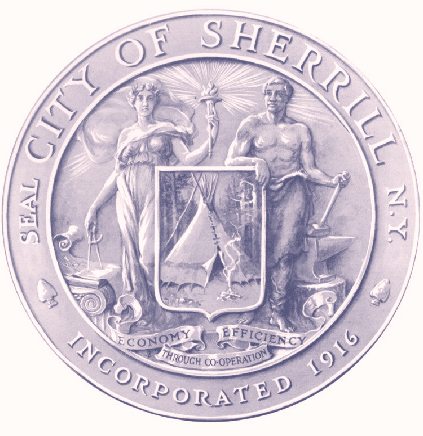
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Robert Drake, *Police Chief*

Sara Getman, *Recreation Supervisor*

Kevin Mumford, *Supt. Waste Water Treatment*

Robert Mumford, *Supt. Power & Light*

CITY OF SHERRILL

COMMISSIONERS

William Vineall, *Mayor*

Jason Merrill, *Deputy Mayor* Thomas Dixon

Patrick Hubbard Joseph Shay

377 Sherrill Rd. Sherrill, N.Y. 13461 Telephone: (315) 363-2440 Fax: (315) 363-0031 [www.sherrillny.org](http://www.sherrillny.org/)

**Sherrill Community Activity Center**

**139 East Hamilton Ave, (315) 363-6525**

**Facility Rental & Bowling Fees and Information**

|  |  |
| --- | --- |
| Gym or Upstairs Room | $40 resident/$50 non-resident/per hour  $30 non-profit/class/organization/per hour  *Off Season (approximately May-August)*  $50 resident/$60 non-resident/per hour |
| Gym or Upstairs Room  For Bowling Event  Bowling Fee for Events | $30 resident/$40 non-resident/per hour  $20 non-profit/class/organization/per hour  $4.25/1 game & shoes/per person |
| Toddler Parties  For Kids 6 and Under Only  Gym Only | $100 resident/$120 non-resident  Fee is for 2 hours of gym use including use of 1 small bounce house, roller coaster toy, balls, etc.  \*Bounce House is for kids 6 and under only, 4 kids at a time and Roller Coaster is for kids 6 and under with a maximum weight of 75 lbs. Proper use of equipment and supervision by adults 21 or over is required. |
| Open Bowling | $3.25/game and $1/shoes |
| Adult Bowling League Fee | $9.50/3 games |
| Youth & Senior Groups & League Fees | $2.75/game or $5.50/2 games- Thursday & Saturday Kids Leagues or $8.25/3 games- Saturday Kids/Sunday Junior/Thursday Morning Senior Leagues |
| Senior Bowling Discount | $2/game, Wednesdays 10am-12pm only |

-Individuals may arrive 30 minutes before their reservation to set up. CAC staff will be assisting with any cleanup from the previous event during this time. If individuals need more set up time they must rent the space for additional time. Individuals must plan to clean up and remove all materials and vacate the room by the end of their rental time. There are usually many reservations and this will allow everyone to have a positive experience and stay on schedule. For bowling events individuals will use the gym or upstairs room first and then bowl. When individuals start to bowl they must remove everything from the room so that it can be setup for another event.

-Individuals reserving the space must pay a deposit at time of reservation equal to 1 hour of the rental fee. This deposit is non-refundable. If the reservation must be cancelled, the individual must do so 72 hours in advance. If the cancellation is made less than 72 hours in advance or the individual does not show up the individual will be billed.

-The gym may be used for “open gym” for basketball, etc. when it’s available. The gym may not be reserved for “open gym”. The fee for open gym is $3/per person/per hour.

-Organizations and individuals who are holding classes or using bounce houses or other equipment from other vendors must provide liability insurance.

-Policies, rates, availability etc. are subject to change.

Brandon M. Lovett, *City Manager*

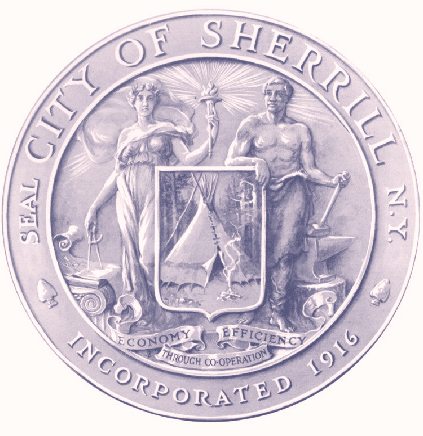
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**Rental Agreement**

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Organization Name (if applicable):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Rental: \_\_\_\_\_\_\_\_\_\_ Time: \_\_\_\_\_\_\_\_\_\_\_\_\_ Set up time (30 minutes prior):\_\_\_\_\_\_\_\_\_ Bowling Time: \_\_\_\_\_\_\_\_\_\_\_

Space Requested: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Type of Event: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Number of People: \_\_\_\_\_\_\_\_\_\_

Equipment Needed/Set up needs (tables, chairs, etc.): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Rental Fee: \_\_\_\_\_ x # of hours \_\_\_\_= \_\_\_\_\_\_\_ Bowling Fee: $4.25 x # of bowlers \_\_\_\_\_

Toddler Party Fee \_\_\_\_\_

Amount & Date of Deposit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I understand that I may arrive 30 minutes prior to my reservation to set up and that CAC staff will be assisting with any cleanup from the previous party during this time. Any additional setup time needs must be built into my rental time. I understand that I must plan to clean up and remove all materials and vacate the room by the end of my rental time because there are usually many reservations and this will allow everyone to have a positive experience and stay on schedule. I understand that if I’m having a bowling event my group will use the gym or upstairs room first and then bowl. We will remove everything from the room before we start to bowl. I paid a deposit as noted above which is non-refundable. I understand that if I must be cancel, I must do so 72 hours in advance or I will receive a bill. I understand that I am responsible for all individuals attending my event and I have provided liability insurance if required.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Requester Signature Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approved By Signature Date