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Michael D. Holmes, *Comptroller/City Clerk*  
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Robert Drake, *Police Chief*  
Sara Getman, *Recreation Supervisor*  
Kevin Mumford, *Supt. Waste Water Treatment*  
Robert Mumford, *Supt. Power & Light*



COMMISSIONERS  
William Vineall, *Mayor*  
Jeffrey Gilbert, *Deputy Mayor*  
Thomas Dixon  
Patrick Hubbard  
Jason Merrill

## CITY OF SHERRILL

377 Sherrill Rd. • Sherrill, N.Y. 13461 • Telephone: (315) 363-2440 • Fax: (315) 363-0031 • www.sherrillny.org

### Community Activity Center Facility Usage Form and Information

1- The facility may be used from 8am-10pm depending on season/availability. Individuals are responsible for confirming reservations prior to their scheduled events.

2- Room Rates:\$40/hour gym or upstairs use in season for parties and events, \$30/hour gym or upstairs use for for-profit classes and meetings, \$30/hour bowling/birthday parties (use of upstairs plus \$3.50/per person/game for bowling and shoes), \$50/hour gym or upstairs use off season, \*Please note- other rates may be agreed to depending on the event

3- Additional deposits/fees may be assessed for cleaning, security, etc. depending on the event.

4- Foods and drinks (pizza, cake, soda, etc.) may be brought in. If you are interested in having something catered please let us know so we can coordinate drop off times etc. Soda and concession items are available at the CAC. Please let us know if you have questions or plan to purchase large quantities of items.

5- Organizations and individuals who are holding classes, using bounce houses or other equipment must provide liability insurance. Other groups and individuals may be asked to provide liability insurance when reserving facilities for athletic or other activities depending on the event/program.

6-Please contact the Community Activity Center, 363-6525, 2-3 days prior to your event to confirm.

Name: \_\_\_\_\_ Organization Name (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Time of Event: \_\_\_\_\_

Number of People: \_\_\_\_\_ Reason for Event (birthday, sporting event, etc.): \_\_\_\_\_

Room Requested: \_\_\_\_\_ Fee agreed to: \_\_\_\_\_

Equipment Needed (tables, chairs, etc.): \_\_\_\_\_

\_\_\_\_\_  
Requester Signature

\_\_\_\_\_  
Date

Approved by: \_\_\_\_\_

Signature

Title

# Sherrill Community Activity Center

## 139 East Hamilton Ave, 363-6525

### Facility Use Information

#### Bowling Parties

\$3.50/per person/per game bowling  
\$30/upstairs room use for 1 ½ hours for birthday party/etc.

#### Other Parties/Events

\$40/hour for use of upstairs or gym

#### Room Rental for For Classes, Meetings, etc.

\$30/hour for-profit, \$20/hour not-for-profit

\*proof of liability insurance may be required

**Please note:**

-The facility may be used from 8am-10pm depending on season/availability. Individuals are responsible for confirming reservations prior to their scheduled events.

-The gym may be used for "open gym" for basketball, etc. when it is available. Cost- \$3/person, half court, 1 hour maximum or \$24/full court, minimum 8 people, 1 hour maximum. The gym may not be reserved for "open gym".

-Additional deposits/fees may be assessed for cleaning, security, etc. depending on the event.

- Foods or drinks that are available at the CAC concession must be purchased on site. Pizzas and pitchers of soda may be ordered in advance through the CAC. Other food/drinks are permitted to be brought in.

- Organizations and individuals who are holding classes, using bounce houses or other equipment must provide liability insurance. Other groups and individuals may be asked to provide liability insurance when reserving facilities for athletic or other activities depending on the event/program. Examples of insurance requirements are available.

-Please note- policies, rates, availability etc. are subject to change.